



**2017 KIAMICHI OWA-CHITO
FESTIVAL OF THE FOREST
GROUP CAMP VENDOR APPLICATION**
Vendor Chairman – Sharon Jernigan – 580-212-9577

Kiamichi Owa-Chito Inc is pleased to invite you to apply for booth space during this year's festival on June 17, 2017. This year several things have been changed so please review the following information carefully, then complete and return the application. Do not mail in payment until you get a letter from us stating you have been accepted.

TIME AND LOCATION FOR BOOTHS – The Kiamichi Owa-Chito Vendor Area is located in Beavers Bend State Park at Group Camp 1. The vendor area will be open for business on Saturday, June 17 from 9:00AM – 4:00 PM. Set up time for booths are Saturday June 17 from 7:00 AM – 9:00 AM. Parking in the vendor area is minimal; you will not be able to park near your booth. During set up time you can drive in the vendor area and unload your items. All cars must vacate the vendor area by 8:00 AM. If you anticipate needing more time to set up get with vendor chairman and arrangements will try to be made to accommodate you. All booths are outdoors and will be determined according to availability.

BOOTH INFORMATION – Booth spaces are approximately 20 feet wide by 10 feet deep. (In most areas deeper) If you need wider, then you will need to purchase two booth spaces. Vendors are responsible for their own tables, chairs, canopy, etc.... All booth spaces are outdoors in the sun and it normally rains at some point during the weekend so please plan accordingly. Please keep in mind- everyone cannot be in shade.

APPLICATION DEADLINE – Application deadline is April 15th, 2017. We will contact you by May 1st to let you know if you've been accepted or not into the 2017 show. Please no phone calls prior to May. If you will already be out on the road in May please put on application a cell number or email address so we can get you your acceptance information. Email is the best way to contact our office bchamber@pine-net.com.

FEES – (one parking pass provided)

\$300/Full Menu Food Vendor

\$150/Specialty Item Food Vendor (3 items or less)

\$50/Information/Craft/Commercial/Selling anything (no demonstration of product)

\$35/Demonstration and selling of authentic Forestry or Indian Cultural Products (no non cultural product may be sold at booth to be in this category. Everything must be hand made by vendor)

\$35/Non-Profit Organization

Free/Demonstration Only - A free booth for demonstrating a Forestry or Native American product or way of life. Application still must be turned in for Demo Only Category. Nothing can be sold and names of public may not be taken for this Demo Only booth space.

Vendor committee will make the final decision on what category you fit in.

Amphitheater is Food Vendors Only - \$300 for Specialty Item or \$600 for Full-Menu

ELECTRICITY – is limited and somewhat primitive. If you need it for your booth or want it for a fan it will be \$25. Please note on your application if you need it. No generators will be allowed. Please bring lots of extension cords 3 and 4 prong outlets are limited so please bring adaptors. Please be courteous you will be sharing outlets from cabins and boxes.

ICE – Ice is sold in the dining hall in the middle of group camp.

FOOD VENDORS - Are required to have clean dust free trailers and must be in compliance with State of Oklahoma Department of Health regulations. Food vendors must have permits and insurance and mail in copies of them with application. Water is limited; you will have to fill holding tanks. Electric is limited bring lots of hoses, cords, & adapters. Electric has been upgraded you must have adapters. No one will be hardwired in. **NO EXCEPTIONS.**

CRAFT VENDORS, COMMERCIAL VENDORS, & INFORMATION BOOTHS – Cannot sell plastic knives, wooden or plastic guns, sling shots or anything that shoots projectile objects, no fireworks of any kind. Vendors cannot give out bottled water for free.

DEMONSTRATORS – Can be anyone that wants to demonstrate a craft, the culture or heritage of the founding principles of the Kiamichi Owa-Chito Festival of the Forest. Festival was developed to acquaint people with the heritage, industry, and progress in Kiamichi Country, with emphasis on the forestry industry and Choctaw Native American culture.

PRIMITIVE CABINS – Are available for rent for \$40.00 for the weekend (Friday, and Saturday Nights). They are located in the Group Camp area. There is no camping in the Group Camp vendor area. If you rent this cabin you will still have to allow others to plug into the electric from your cabin during the day. All electrical outlets must be shared during the day. We would like to stress that these cabins are extremely primitive. Each one has an electrical outlet. You will need to bring bedding, window coverings etc... No pets are allowed inside the cabins. And bathrooms are within walking distance from these cabins. **All vendors must vacate group camp by 5:00 am on Sunday morning.**

SALES TAX – All vendors are required to fill out sales tax forms and provide tax numbers. If out of state vendor, you must pay sales tax before leaving the festival. Oklahoma vendors must fill out form and put their sales tax number on it.

VENDOR CRITERIA – There are many things the committee looks for and our decisions are arrived by lively discussions and hours of looking over applications. We have many applications and the decisions are always tough. Some of the things the committee looks for during application reviews are: duplications of products, appearance of booth and professionalism of those who will be working with the public, attitude, friendliness, timeliness, and neatness of application. Often times a vendor is not accepted simply because of duplication. We try to get a variety of items to help you make money and to keep the interest of those attending the festival. We are trying to build up the festival and strive each year to make it bigger and better. We are specifically looking for Native American Art Vendors and demonstrations and anything timber or wood related as they are the foundation that are festival was established on. Other types of vendors will be accepted, however, cultural vendors will have first priority. Please keep in mind that all committee decisions are final. Thank you for respecting the job of the volunteers of this committee.

PLEASE SEND COMPLETED APPLICATION VIA MAIL OR EMAIL OR FAX 580-584-7698

Broken Bow Chamber Of Commerce
113 W. Dr. Martin Luther king Dr.
BROKEN BOW OK 74728
OR BCHAMBER@PINE-NET.COM

APPLICATION DEADLINE IS APRIL 15TH!
DON'T FORGET TO ATTACH PHOTOS &
REFERENCES! DO NOT SEND MONEY NOW

2017 KIAMICHI OWA-CHITO FESTIVAL
GROUP CAMP VENDOR APPLICATION

BUSINESS NAME _____

NAME/CONTACT PERSON _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

PHONE _____

CELL PHONE _____

EMAIL _____

OK SALES TAX # _____

PRODUCT DESCRIPTION AND RANGE OF PRICES (ATTACH SHEET IF NEEDED)

| | | | |
|---------------|----------------|-----------------|-----------|
| TYPE OF BOOTH | FULL MENU FOOD | SPECIALITY FOOD | CRAFT |
| (Circle one) | COMMERICAL | DEMO/SELLING | DEMO ONLY |
| | INFORMATON | NON PROFIT | |

NUMBER OF BOOTH SPACES (20' wide x 10' feet deep) _____
(Reminder: tables, chairs, tents, are not provided. Vendor area is outside.)

ELECTRICAL NEEDS (\$25) NONE 110V 220V 20AMP 30AMP
(We have limited electrical outlets – so be conservative. Electricity will not be guaranteed)

WATER NEEDS (FOOD VENDORS ONLY) _____
(Water outlets are limited – be conservative, fill tanks, and bring lots of long water hoses)

WILL YOU NEED ICE? YES NO IF YES, HOW MANY BAGS _____
(We will try to sell ICE in the Group Camp vendor area, however there is no guarantee.)

IS YOUR BOOTH A TRAILER? YES NO IF YES, HOW BIG IS IT _____

WILL YOU BE BRINGING A SUPPLY TRAILER? YES NO IF YES, HOW BIG IS IT _____

PLEASE LIST ANYTHING ELSE YOU FEEL WE MAY NEED TO KNOW WHEN CONSIDERING YOU FOR THIS FESTIVAL.

PLEASE ATTACH PHOTOS OF BOOTH/SET UP AND PRODUCT PHOTOS AND REFERENCES!